



Application No:

Date Received:

GRANT APPLICATION FOR GAMING MACHINE PROCEEDS

Applications for an event must reach the Foundation at least 8 weeks prior.
PLEASE COMPLETE ALL SECTIONS OF THIS APPLICATION FORM

ORGANISATION DETAILS:

Organisation Name:

Address Details

Physical:

Postal:

Suburb:

City:

City:

Local Council:

Post code:

Phone:

Email Address:

Fax:

Website:

Organisation Type:

e.g. Charitable Trust, Non-Profit Body, Sports Club, Community Organisation

CONTACT DETAILS:

Contact Name:

Position:

Contact Phone:

APPLICANT'S BANK ACCOUNT DETAILS:

Bank:

Branch:

Name of Account:

Also attach a printed bank deposit slip in the name of the Applicant.

Account Number:

Are you GST Registered? Yes No If YES, please supply GST Number:

Please Turn Over ➔

MAINLAND FOUNDATION USE ONLY:

Decision: Approved Declined

Amount Approved:

Amount Requested:

Date:

Venue:

Net Proceeds Committee:

Payment:

Chairperson:

Notes:

Director:

Director:

REQUEST DETAILS:

Reason for Application:

Amount Requested:

NOTE: If you are GST registered Amount Requested must exclude GST

When do you require funding (event date, contract period, etc.)

Start Date:

End Date:

COST BREAKDOWN:

NOTE: IF YOU ARE GST REGISTERED, PLEASE ENTER THE GST EXCLUSIVE AMOUNT IN THE COST BREAKDOWN

Item	Supplier 1	Preferred Amount	Supplier 2	Alternative Amount

TOTAL:

RECOGNITION OF MAINLAND FOUNDATION:

- Display of Mainland Foundation Banners & Signages as requested
- Display of Mainland Foundation Logo on Uniforms, Website or Print Media
- Acknowledgement in Speeches, Prizegiving Event, etc.
- Other: **Please specify**

The Mainland Foundation welcomes and appreciates any form of recognition.

HAVE YOU APPLIED TO ANY OTHER FUNDING AGENCIES FOR FUNDS FOR THE STATED PURPOSE?

Trust	Requested	Date	Outcome	Comment

Mainly what age group will benefit from this application? You can choose more than one.

- Less than 5 years 5 - 14 years 15 - 19 years 20 - 29 years 30 - 39 years
 40 - 49 years 50 - 59 years 50 - 64 years 65 years & over All Ages

Is there any specific gender that will benefit from this application? Please choose one of the following.

- Male Female Mixed Not Specific

Is there any specific ethnic group that will benefit from this application? Please choose one of the following.

- NZ European Maori Pacific Islands Asian European
 Mixed Other, please specify:

AUTHORISED PURPOSES FOR DISTRIBUTION OF FUNDS:

1. Promotion of the **amateur sport of rugby union** in that part of the South Island situated North of the Waitaki River, including the South Island West Coast. This includes, but is not limited to, the provision of financial assistance to amateur organisations to assist them in meeting: the costs of purchasing **sports equipment and uniforms, the administrative costs** of promoting and developing amateur rugby union in the region, the costs of providing coaching facilities and the costs of acquiring or maintaining sports facilities. Those organisations include, but are not limited to, metropolitan rugby clubs, country rugby clubs, women's rugby, Maori rugby secondary school rugby and junior rugby (all within the region).
2. Promotion of **any amateur sport** where that sport is conducted for the recreation of the general public. This shall include, but not be limited to, the provision of facilities, or the assistance in the provision of facilities, **equipment, coaching or playing uniforms** for sporting clubs and amateur sporting teams playing in recognised, published leagues or competitions. No donations and/or payments to recognised social services or welfare agencies.
3. Grants that assist any charitable purpose including the relief of poverty or the provision of welfare assistance through donations to recognised **social services or welfare agencies**.
4. Grants that assist any **cultural** or any other purpose that is **beneficial to the community** or any section of it.
5. Grants to **educational or training organisations** through the provision of **scholarships** (provided that the recipients of such scholarships are selected in a fair and open manner **after public advertising**) or equipment or the development of better student amenities that are administered by the recipient organisation.

TERMS AND CONDITIONS:

1. **Retrospective Applications cannot be processed**
 - All applications must be lodged 8 weeks prior to the project / purchase taking place
2. **Audit and Inspection**
 - This grant applications are made on the understanding that if any Department of Internal Affairs Inspector/officer so requests, the applicant organisation/body shall agree to and participate in (at its own expense) any inspection and /or audit.
 - The Mainland Foundation will request for invoices and receipts to support quotations submitted.
 - If there is a change of circumstances or costs, the Mainland Foundation should be notified in writing.
 - The donation should be refunded to the Mainland Foundation if:
 1. inadequate audit documentation (accountability documentation)
 2. actual costs are less than those indicated in the application (unspent funds)
 3. funds are spent other than for the approved Authorised Purpose
 4. full funding received from another source for the same purpose
 5. any other irregularities
3. **GST**
 - An allocation made by Mainland Foundation is made as an unconditional gift and in accordance with the amount of allocation recommended. No portion is claimed by Mainland Foundation as a deduction for GST paid.
 - If an applicant is GST registered, only the GST exclusive amount can be funded
4. **Condition of Allocation of Funds**
 - In the event of non-compliance with any of these conditions an amount equal to the amount of the allocation is immediately repayable by the recipient organisation to Mainland Foundation.
5. **Method of Payment**
 - Mainland Foundation will make payment via direct credit on application approval.

CONSENT TO AUDIT - Legal Requirements - Must Be Completed:

We agree to comply with requests from an officer of the Department of Internal Affairs or from the Mainland Foundation Limited for additional information in relation to the receipt and use of funds received by this organisation from the operation of gaming machines. We agree that an officer of the Department of Internal Affairs or a representative of the Mainland Foundation Limited may direct an audit or inspection of the books, accounts, or data systems in which the proceeds of the operation of the gaming machines received by this organisation have been deposited. We agree that the audit or inspection will be carried out in a manner approved by the Department of Internal Affairs; we agree to pay for the cost of any such audit. No sponsorship or financial arrangement resulting in any agreement to the payment of a fee, a levy, a commission, a "contra" arrangement, or payment of any other kind has been entered into with the member premises. In the event of any audit irregularity or sponsorship financial arrangement with the member premises being discovered, we agree to refund immediately the Grant in whole or in part as required by the Mainland Foundation Limited in its absolute discretion.

As Secretary and Executive Officer we certify that the information contained herein is true and correct and that we have authority to make application on behalf of the applicant:

Signature:	<input type="text"/>	Signature:	<input type="text"/>
Printed Name:	<input type="text"/>	Printed Name:	<input type="text"/>
Date:	<input type="text"/>	Date:	<input type="text"/>

CHECKLIST:

- Resolution on letterhead (as per example) - signed as true and correct
- Printed bank deposit slip
- Two competitive quotes (no more than 30 days old) for each items applied for
- Signed employment agreement indicating salary
- Project budget
- Financial statements (Last audited accounts)
- Common seal if incorporated
- Attach evidence of affiliation to a national body
- Confirmation of ownership and retention of all equipment/gear for future use by your organisation
- Confirmation of actual location of equipment being purchased by your organisation

Please ensure all the above items accompany your application to avoid any delays in processing your request

Resolution - EXAMPLE ONLY - Required on Letterhead

Resolved that a request be made to the Mainland Foundation Limited for funding for

- the amount of \$ xxxx
- to be used for the purpose of xxxxxxxxxxxxxx

I certify that the above is a true and correct copy of a resolution of the committee of

Dated: dd/mmm/yyyy

Secretary: xxxxxxxx/yyyyy