MAINLAND FOUNDATION
Proud to Support Our Community

Application ID:

ACCOUNTABILITY REPORT

Please complete and return this form, detailing how your organisation has benefited from the grant

Expenditure details

Purchase Date	Supplier	Item	GST Exc.
		TOTAL SPENT	**$**
		TOTAL AMOUNT GRANTED	**$**
		OUTSTANDING AMOUNT	**$**

PLEASE NOTE THAT GST INCLUSIVE AMOUNT IS ACCEPTED ONLY IF YOUR ORGANISATION IS NOT GST REGISTERED (or the purpose is wages or salary)!

Declaration:
We solemnly declare that all details contained in this report are true and correct to the best of our knowledge and that we have the authority to provide this information (This report needs to be signed by two office holders within the organisation/school e.g.: Chairperson and Secretary)

Name:
Signature:
Position Held:
Date:

Name:
Signature:
Position Held:
Date:

FAILURE TO RETURN THIS COMPLETED FORM MAY IMPEDE ON FURTHER APPLICATIONS BEING ACCEPTED.

Send this completed form and required documentation to:

Mainland Foundation
PO Box 1982
Christchurch

Failure to return the Donation Receipt/Accountability Report may result in further requests being declined